

Why Communispond?

Focus on Communication Skills

Since 1969, Communispond has focused on providing superior communications skills training and coaching. We are the recognized communications skills experts. Whether communicating formally or informally, communication is the key to success. Many of the world's largest corporations have worked with us for decades to ensure they are represented with power and clarity.

Solutions

Communispond delivers skills-based programs in critical communication areas, including presenting, selling, business writing, influencing, and conducting virtual meetings. Every program is designed to teach proven, practical skills that can be used immediately. Programs are delivered by highly experienced faculty, most of whom have senior management experience themselves. Each participant leaves our programs with support materials, job aids, and access to online reinforcement content.

Faculty

Our faculty averages over 15 year's tenure with Communispond and 25 years of industry experience. Many have held executive positions in the world's leading corporations. Each instructor is certified by Communispond in the programs they facilitate to ensure consistent, high-quality delivery.

Digital Platform

Communispond Digital is a modern, tile-based, digital learning platform that incorporates all your training tools in one, convenient, mobile platform. We understand that no two people learn the same way, and that's where Communispond Digital comes in. With an assortment of different learning tools, such as LearnTO video learning and social learning communities, Communispond Digital caters to all learning styles in and beyond the classroom. All students are granted lifetime access to Communispond Digital, and can access these tools on any device.

Presenting with Tablets

Select Communispond courses incorporate instruction on how to use tablets effectively when presenting. Depending on the course, the participants will learn how to deliver a presentation with a tablet while in a standing or sitting environment.

Executive Communication Coaching

One-on-one executive communication coaching is available for senior professionals requiring executive presence. Our expert coaches have worked with senior executives at many Fortune 500 companies. Whether you are preparing for a specific event, or developing overall communication or interpersonal skills, we can help.

Informational Webinars

Free monthly webinars provide tips and techniques in various subjects including:

- Business Writing: The Hidden Dangers of Email
- How to Make Training Stick: The Case for Reinforcement
- How to Avoid Social Media Disasters
- Why Good Presenters Struggle Online and How to Get Over It
- Virtual Salesmanship: Are Your Salespeople Up to It?

Instructional Web Seminar Series

The virtual world holds unique challenges for presenters and meeting facilitators. Our webinars are led by industry experts and teach best practices and communication skills for working in a virtual world. They can be offered privately to your internal audience.

- Delivering Powerful Online Presentations
- Communication Tips for Building Remote Teams

Weekly eNewsletters

Complimentary eNewsletters expand on our classroom content. The Echo delivers insightful presentation tips to your inbox, and The Connection provides tips for sales professionals that help hone their sales skills. The emphasis is on brief, practical information that can be used immediately to be more effective. Visit www.communispond.com to sign up.

International Capabilities

We have locations in North and South America, Europe (serving EMEA), Asia, and Australia. We serve every major market around the world. We can deliver any program consistently with our trademark superior quality. Delivery languages include, but are not limited to, English, Spanish, French, German, Italian, Portuguese, Japanese, Korean, Mandarin, Cantonese, Vietnamese, Indonesian, and Hindi.

Mastery Checklists & Job Aids

Individual assessments reinforce ongoing development of newly learned behaviors. Mastery Checklists evaluate each participant's use of observable skills learned in our classroom programs. Our curriculum includes job aids such as laminated tip sheets and planning sheets that help participants.

Public Sessions

Communispond offers Executive Presentation Skills programs every month around the world. This 2-day program provides comprehensive skills based training on how to create and deliver powerful, effective presentations.

Social Media

You can follow Communispond on Facebook, Twitter, LinkedIn and our blog at www.communispond.com/blog.

Customization

Communispond can customize any of our programs or create new content to meet your organization's specific requirements.

Trainer Certification

Communispond offers cost-effective alternatives for organizations with large populations. We can train one or more of your employees to become a certified Communispond trainer. With a certified Communispond trainer in-house, your company can train whomever you want, whenever you want.

Case Studies and Articles

Communispond regularly publishes case studies and articles that provide additional information to help you communicate in your complex world. They are available at www.communispond.com.

Communispond LearnTO™ Library

Available on Communispond Digital, the LearnTO Library is a collection of over 45 brief modules available in an on-demand library that reinforce and extend the learning that takes place in our classroom programs. LearnTOs can be accessed on the web and via your mobile device anywhere, anytime. The explosion of new technologies has created an opportunity to extend the classroom, allowing us to enhance the live Communispond experience.

We've taken our communications skills training expertise and created a mobile, on-demand library of modules that **extend and expand** the Communispond experience beyond the walls of the classroom.

LearnTO™ Library

Refresh and expand on your classroom experience with topics that include:

Clear Your Visuals	Clarify the Purpose and Outcome of Your Presentation	Say "No" Comfortably	Be Your Own Editor
Conduct a Q&A Session	Analyze Your Audience	Improve Your Audience Awareness	Communicate Successfully via Social Media
Give a Briefing	Conquer Your Nerves with Eye-Brain Control®	Handle Pushback	Look the Part
Create High Impact Visuals	Create Effective Complex Visuals	Adjust Your Presentation for Different Personalities	Avoid Email Disasters
Use Handouts Effectively	Present Complex Visuals Effectively	Summarize Effectively	Conduct an Online Q&A Session
Make Effective Transition Statements	Use a Pointer Effectively	Use Silence Effectively	Deliver a Successful Online Presentation
Plan to Lead a Discussion	Layer Information for Flexible Presentations	Leave High Impact Voice Mail Messages	Sell Socratically
Present Visuals with Think-Turn-Talk	Close a Presentation	Present While Seated	Deliver a Socratic Opener
Organize Your Ideas	Open with Impact	Write High Impact Business Documents	Open a Dialogue and Position Your Topic
Speak on the Spot	Handle Challenging People	Focus on Your Readers	Specify and Isolate Objections
Present with Physical Energy	Support Your Points with Evidence	Write with Purpose	Handle the Status Quo Objection
Present with Vocal Energy	Manage Distractions	Write Strategically	Handle a Late Stage Objection
Plan a Team Presentation		Write with Appropriate Style	
Present as a Team			

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Communispond™

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